

Keywords:

Worksheet, value, text label, active cell, row, column, formula, cell reference

**Submission Deadline
w/c: 25th September**

Literacy	Research	Explain what the following people might use a spreadsheet for and why: Accountant, Teacher, Scientist, Shopkeeper, Banker Think of 4 more people who could use a spreadsheet and explain why. (400 words)	Outline what the following people might use a spreadsheet for: Accountant, Teacher, Scientist, Shopkeeper, Banker Think of 3 more people who could use a spreadsheet and explain why. (300 words)	List what the following people might use a spreadsheet for: Accountant, Teacher, Scientist, Shopkeeper, Banker Think of 2 more people who could use a spreadsheet and explain why. (200 words)
	Creative	Create a help sheet to show the different techniques to use in spreadsheets. Include things such as: Keywords, symbols to use, how to create a formula etc. Include a fun activity to help	Create a help sheet to show the different techniques to use in spreadsheets. Include things such as: Keywords, symbols to use, how to create a formula.	Create a help sheet to show the different techniques to use in spreadsheets. Include things such as: Keywords, symbols to use, how to create a formula.
	Define each of the words below:	Draw a diagram of a spreadsheet and label the different features using the keywords below. Remember to define each word:	Draw a diagram of a spreadsheet and label the different features using the keywords below:	Define each of the words below:
		I	E	S

Worksheet	Column
Row	Formula
Value	Cell
Text label	Reference
	Active cell

Worksheet	Column
Row	Formula
Value	Cell
Text label	Reference
	Active cell

Worksheet	Column
Row	Formula
Value	Cell
Text label	Reference
	Active cell

Connectives: and; because; also; furthermore; in addition.
Ordering: Firstly, secondly, finally.
Comparing: however, but, in contrast to, on the other hand.

Choose one task from each row- challenge yourself!
 All work must be in your own words- not copied and pasted.
 You can receive up to 5 merits for your homework based on how much effort you put in!